

# WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue  
Wyomissing, PA 19610

## *Our Mission*

*The Wyomissing Area School District, in partnership with parents and community, is committed to:*

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21<sup>st</sup> century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

### Board of School Directors

Mrs. Karen R. McAvoy, President  
Mrs. Jennafer K. Reilly, Vice President  
Mr. Gregory L. Portner, Treasurer  
Mrs. Lesa I. Butera  
Mrs. Michelle M. Davis  
Mr. Christopher W. Heinly  
Scott C. Painter, Esq.  
Mrs. Sandra A. Reese  
Mrs. Anne P. Seltzer, Asst. Board Secretary

### Non Members

Mr. Mark Boyer, Board Secretary

### Ex Officio Member

Mrs. Julia R. Vicente, Superintendent

## **SCHOOL BOARD MEETING**

Monday, March 23, 2015 – 6:00 P.M.  
Community Board Room

- I. **Call to Order – Mrs. Karen R. McAvoy, Board President, Presiding**
- II. **Pledge of Allegiance – Mrs. McAvoy**
- III. **Announcement of Recording by the Public – Mrs. McAvoy**
- IV. **Roll Call – Mrs. Filer**
- V. **Welcome to Visitors & Announcement of Meetings – Mrs. McAvoy**
  - Technology Committee Meeting – March 25, 2015, 12:00 p.m.
  - Curriculum Committee Meeting – March 27, 2015, 12:00 p.m.
  - Facilities Committee Meeting – April 7, 2015, 8:00 a.m.
  - Policy Committee Meeting – April 7, 2015, 12:00 p.m.
  - Finance Committee Meeting – April 8, 2015, 8:00 a.m.
  - Personnel Committee Meeting – April 8, 2015, 12:00 p.m.
  - School Board Business Meeting with Committee Reports – April 13, 2015, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

- VI. **Public Comment – Mrs. McAvoy**

*Speakers are requested to identify themselves by name and address.*

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**VII. Routine Approvals – Mrs. McAvoy**

**MOTION**

A. It is recommended that the Board of School Directors approve the following minutes:

- February 11, 2015 Business Meeting with Committee Reports
- February 23, 2015 Regular Business Meeting

**MOTION**

B. It is recommended that the Board of School Directors accept the Treasurer's Report.

**MOTION**

C. It is recommended that the Board of School Directors approve payment of bills for the months of February 2015, as listed in the financial packet.

- 1) General Fund Accounting Check Summary
- 2) Food Service Accounting Check Summary
- 3) Student Activity Accounting Check Summary
- 4) Capital Project 2009 Fund Accounting Check Summary

**VIII. Superintendent's Report –Mrs. Vicente**

**A. Curriculum and Technology**

**MOTION**

It is recommended that the Board of School Directors approve the following Curriculum and Technology item:

1. Approve Overnight Field Trip Requests
  - a. Orchestra – PMEA State Conference & Festival, Hershey, PA, March 25-28, 2015
  - b. Chorus – PMEA State Conference & Festival, Hershey, PA March 25-28, 2015.

**B. Finance and Facilities**

**MOTION**

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-5:

1. Approve donations from Wyomissing Area Education Foundation as follows:
  - \$69.99 toward a humidifier for String Instrument Classroom
  - \$1,500 toward funding for Alex Meixner Band World Heritage Festival at WREC
  - \$150 toward the purchase of 6 digital thermometers and oven mitts.

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2. Approve budget transfers in the amount of \$7,887.73 for high school general supplies/ athletics/ choral music
3. Approve Berks Career & Technology Center 2015-16 Budget.  
*Background information: The proposed share for Wyomissing Area School District for 2015-16 is \$331,346. This is an increase of 2.741% (\$39,117 over 2014-15).*
4. Approve agreement with Pennsylvania Trust for GASB 45 Valuation Service which is performed by Conrad Siegel Actuaries.  
*Background information: Valuation is of our other post-employment benefits (OPEB). Slight increase of \$175 over previous charges from 12-13.*
5. Motion to appeal to the Commonwealth Court the decision by the Berks County Court of Common Pleas dated March 4, 2015.

**C. Personnel and Policy**

**MOTION**

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-7:

1. RESIGNATIONS/RETIREMENTS

a. Support Staff

- 1) **Michael Hawkins**, Custodian, JSBS, retirement, effective June 30, 2015.
- 2) **Lorraine Welch**, Paraprofessional, WHEC, resignation effective April 1, 2015.

2. LEAVES

a. Professional Staff

- 1) **Jennifer Littlefield**, Teacher, WHEC, Family Medical Leave, update effective date to April 7, 2015.

b. Support Staff

- 1) **Karen Conklin**, Special Education Instruction Aide, JSBS, end Family Medical Leave March 5, 2015, return to work March 9, 2015.
- 2) **Glenda Jarrett**, Special Education Instructional Aide, WREC, unpaid leave of absence March 26, 27, 30, 31, 2015 and April 1, 2015, return to work April 7, 2015.
- 3) **Mary Muir**, Instructional Aide, WREC, intermittent Family Medical Leave beginning on or about March 23, 2015 until March 23, 2016.
- 4) **Karen Sichak**, Instructional Aide, WHEC, unpaid leave of absence March 30, March 31, April 1, 2015, return to work April 7, 2015.

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3. APPOINTMENTS

a. Professional Staff

- 1) **Jennifer Mangold**, Teacher, JSHS, to move to teacher on assignment to cover non-supervisory aspects of the Supervisor of Assessments and Instructional Interventions, no change in wages, update effective date to March 18, 2015.  
*Background: This action is to update the effective date of the assignment which was previously approved at the February 9, 2015 Board Meeting.*

b. Support Staff

- 1) **Tracey Diehl**, Instructional Aide (Reading), WHEC, effective March 24, 2015, part-time at 4 ½ hours/day, at an hourly rate of \$10.25.
- 2) **Jessica Seyler**, Special Education Instructional Aide, WHEC, revised from weekly hours to daily, full-time at 7 hours/day, at an hourly wage rate of \$11.55, effective February 26, 2015.

c. Supplemental Staff

- 1) **Alexandra Maxwell**, Extended Substitute Math Teacher, JSHS, seeking approval as a Tutor in the JSHS afterschool program, at \$32/hour, not to exceed a shared total of 153 hours for the JSHS Program which operates until May 13, 2015.

d. Athletic Staff

- 1) **Stephen Buynovsky**, Boys' Volleyball Assistant Coach, for the 2014-15 Spring sports season at a stipend of \$1,661.

4. APPROVE FINAL LISTING OF 2014-15 SCHOOL YEAR SPRING COACHES AND ACCOMPANYING STIPENDS PER ATTACHMENT.

5. SUBSTITUTES

- a. **Steven Holst**, Teacher (Addition)

6. VOLUNTEERS

7. POLICIES

Second reading and adoption of the following policies:

221	Dress and Grooming
404	Employment of District Staff – Professional Employees
406	Employment of Summer School Staff – Professional Employees
504	Employment of District Staff – Classified Employees
818	Contract Services

IX. **Old Business – Mrs. McAvoy**

X. **New Business – Mrs. McAvoy**

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**XI. Right to Know Requests – Mrs. McAvoy**

<b>Right-to-Know</b>					
<b>Cost Analysis</b>					
<b>02/01/15-02/28/15</b>					
<b>Date</b>	<b>Requested by</b>	<b>Description of Request</b>	<b>Personnel</b>	<b>Time</b>	<b>Cost</b>
02/25/15	S. Larkin	Donor information for appeal	M. Boyer	0.25	\$12.35
			KKAL		\$265.00
02/25/15	S. Larkin	Legal invoices	M. Boyer	0.25	\$12.35
			KKAL		\$265.00
					\$554.70

**XII. Updates from Organizations**

- A. WAEA
- B. AFSCME
- C. WAEF
- D. PTA

**XIII. Adjournment – Mrs. McAvoy**